



"OM NAMO VENKATESAYA"
TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI
S.G.S. ARTS COLLEGE(A), TIRUPATI

ACCREDITED BY NAAC WITH A+ GRADE

ISO Certified Institution

Tiruchanoor Road, Tirupati - 517502



The minutes of meeting of Board of Studies of Zoology held on 25-04-2024

The following Agenda items were discussed and resolutions were made:

Agenda 1: To note the composition of Board of Studies in as approved by the Management.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: The members noted the composition of BoS in Zoology.

Resolution adopted: The Board of Studies in Zoology is approved.

Agenda 2: To discuss and approve the implementation of Autonomous status with regard to Single Major UG courses.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed on the introduction of Single major system in undergraduate 4 year B.Sc. (Hons) Zoology as per the guidelines issued by APSCHE

Resolution adopted: It is resolved to approve the adoption of Single Major System for the first year as per the guidelines of APSCHE.

Agenda 3: Approval to continue in Choice based credit system (CBCS) as per the regulations of 2024-25

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed on Choice based Credit System.

Resolution adopted: It is resolved to continue in CBCS in 4 year B.Sc. (Hons) Zoology Program as per 2024-25 regulations.

Agenda 4 & 5: To discuss and approve the Course structure, Curriculum framework of semesters I, II, III & IV of 4 year BSc (Hons) Zoology UG program.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the Course structure of the entire program and Course wise credits, marks allotted and hours allotted per week.

Resolution adopted: It is resolved to adopt program structure, course wise credits, hours allotted per week and marks assigned to the each course.

Agenda 6: To discuss and approve the syllabi, model question paper and blue print for major and minor courses of I, II, III & IV semesters.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed Course wise syllabus, Blue print and Model question papers of Semesters I to IV for the academic years 2024-25 & 2025-26.

Dr. S.Adinarayana Reddy suggested the following modifications in the syllabus

- The syllabus of Coordination Zoology of Course-08 in semester-III may be reduced and applications of VBT to Tetrahedral and

Octahedral complexes may be included.

- In Course-11 of semester-IV the syllabus of Amino acids may be reduced.

Resolution adopted: The BoS members approved the above modifications in the syllabus.

Agenda 7: Approval of Course Codes for B.Sc. (Hons) Zoology.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the Course Codes.

Resolution adopted: It was resolved to approve the Codes of each course.

Agenda 8: Approval of the panel of question paper setters and examiners.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the panel of question paper setters and examiners.

Resolution adopted: It was resolved to approve the panel of question paper setters and examiners.

Agenda 9: To discuss and approve the evaluation pattern by 30:70 (CIA: SEE) for all Theory courses and 50 marks for Odd Semester Internal Practical courses.

Proposal: It is put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the Evaluation pattern.

Evaluation Pattern

The evaluation of each Theory course shall contain two parts

Part A: Continuous Internal Assessment (CIA)

Part B: End Semester Examination (ESE)

The Internal and End semester assessment ratio will be maintained as 30:70

For Theory courses

CIA – 30 Marks

ESE – 70 Marks

Total = 100 Marks

A) Internal Assessment components for 30 Marks shall be split into the following pattern (**Theory**).

S.No	Assessment Pattern	Evaluation Method	Marks allotted
1.	1st Midterm Examination (covering 1st 60 % of the syllabus)	Section A: 5 out of 8 Short answer questions will be set carrying $5 \times 2 = 10$ Marks with weightage Section B: 4 out of 6 Short answer questions will be set carrying $4 \times 5 = 20$ Marks Section C: 10 Objective type questions will be set carrying $10 \times 1 = 10$ Marks with weightage comprising multiple choice answer questions, fill in the blank questions, matching answer questions etc.	40
2.	2nd Midterm Examination (after completion of the total syllabus)	Section A: 10 out of 15 Short answer questions will be set carrying $10 \times 2 = 20$ Marks with weightage Section B: 10 Objective type questions will be set carrying $10 \times 1 = 10$ Marks with weightage comprising multiple choice answer questions, fill in the blank questions, matching answer questions etc.	30

3.	Assignment/ Seminar (5 Assignments/ 5 Seminars covering all Units)	Maximum 4 marks for each assignment		20	
4.	Quiz/ Group Discussion/ Role play / Study project / Field trip etc.	Any one of the specified Assessments		20	
5.	Attendance		% Attendance	Marks	5
			95 – 100	5	
			90 - <95	4	
			85 - <90	3	
			80 - <85	2	
			75 - <80	1	
	<75	0			
6.	Participation in Clean and Green Activity/ Extension Activity	Any one of the specified Activities		5	
Total Marks for which CIA is conducted				120	
CIA score is scaled down to a Maximum of				30	

1st - 5th semesters - Assignment
6th semester onwards – Seminar only

B) Internal Practical Assessment for Odd Semesters: 50 Marks

I) Distribution of Marks for Internal Practical Assessment for Odd Semesters

Record Submission	:	10 Marks
Viva-Voce	:	10 Marks
Experiment Execution	:	30 Marks
Total	:	50 Marks

C) Policy for Internal Assessment:

A) No second attempt is permitted for students ineligible due to absenteeism for both Theory and Practical.

B) 12 marks Minimum for Theory Internal Assessment and 20 marks Minimum for Internal Practical Assessment.

C) 75% of Minimum attendance is mandatory for internal assessment.

Resolutions adopted:

- It is resolved to approve 30:70 (CIA: SEE) Evaluation pattern for theory papers.
- It is resolved to approve 50 marks Evaluation pattern for odd semester Internal practical papers.
- It is resolved to approve the split-up of continuous internal assessment (30 marks) for Semesters I to IV as above.

It is resolved to conduct two mid-semester examinations @ 40:30 of each for semesters I to IV and the students should attend at least one internal examination.

Agenda 10: To Discuss and approve departmental Academic calendar for the academic year 2024-25.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the academic calendar.

Resolution adopted: It was resolved to approve the departmental academic calendar.

Agenda 11: To discuss and finalize SWAYAM integrated chapters/ Units to encourage self-learning.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the SWAYAM integrated chapters/ Units.

Resolution adopted: It was resolved to encourage Self-learning among the students through SWAYAM integrated chapters/ Units.

Agenda 12: To discuss and approve field trips visit areas.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the importance of industry – academy collaboration.

Resolution adopted: It was resolved to approve the field visit areas.

Agenda 13: To discuss and approve additional credits to be acquired under Autonomy.

Proposal: It was put before the BoS members to discuss on the above Agenda Point

Discussion: Discussed the minimum number of additional credits to be acquired.

Resolution adopted: It is resolved to approve the minimum 6 credits through MOOCS/ SWAYAM/ NPTEL, Extra-curricular activities etc.

Agenda 14: to discuss and approve the multi-disciplinary and skill enhancement courses

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the allocation of multi-disciplinary and skill enhancement courses

Resolution adopted: Approved to multi-disciplinary and skill enhancement courses

Agenda 15: To discuss and approve the guidelines for the Allotment of extra credits.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the allocation of extra credits for Extra-curricular activities.

Resolution adopted: Approved to give extra credits for MOOCS courses, NCC, NSS, winners of zone level sports and games competitions, participation in State level/ National level competitions, Blood donation camps, Environmental programs like extending services in facing the natural calamities etc. as mentioned.

Agenda 16: To discuss and approve Add – On courses/ Value added courses/ Certificate courses to be offered by the department.

Proposal: It was put before the BoS members to discuss on the above Agenda Point.

Discussion: Discussed the Value added certificate course

Resolution adopted: It is resolved to approve the Value added certificate course

Agenda 17: Approval of Assessment Methodology of Community Service Project after 1st year examinations.

Proposal: It was put before the BoS members to discuss on the above Agenda Point

Discussion: Discussed the proposed Methodology of assessment of Community Service Project.

Resolution adopted: It is resolved to approve the Assessment Methodology of Community Service Project.

Sri S N Shameer Chairperson of Board of Studies thanked all the members for their kind cooperation and the meeting came to an end at 12:30 PM.